

Minutes

College of Engineering Staff Council Meeting

February 16, 2023 – BELL 3162

In attendance: *Katelyn, Teresa, Alex, Austin, Marty, Linda, Sharon, Melynda, Heather. Virtually: Karin*

Call to order

Approval of January minutes – *Melynda moves to approve, Alex seconds. Minutes are approved.*

Reports

President – *website is updated with Emp of Quarter award amounts, will add most recent winners*

- *Dearl Peachee is winner of Employee of 2nd quarter*
- *Staff professional development award – encourage people to apply. It lists the deadline as 90 days before the event/travel, but we're ok with it being closer*

Treasurer - Heather

- *Report – same amount. We need to give out the 3 professional development awards, and the rest of the budget can go towards spring retreat event*

Committees

- *Activities/Service – Katelyn will contact them about planning another bake-off and our staff retreat in late April*
- *Bylaws – Sharon and Melynda went through and marked changes that need to be made*
 - *See attached document for proposed changes*
 - *Will coordinate with George Holmes about sending out to staff for vote*

Old Business

- *March event – decided not to do it since there wasn't interest in December bake-off*
- *Staff retreat in April/May*
 - *HPER come do activities*
 - *Gift card prizes*

New Business

- *Employee of the Quarter update*
- *Questions for Dean for March meeting*

Open Discussion

Next Meeting – *planned for March 9*

Adjourn – *Melynda moved to adjourn, Sharon seconds.*

Staff Council Representatives

Linda Pate BAEG, Austin Blevins BMEG, Heather Pollard CHEG, Jenna Stacey CSCE,
Martin Carter CVEG, Teresa Simpson DEAN, Sharon Brasko ELEG, Katelyn Burks PRES,
Karin Hickenbotham INEG, Melynda Hart MEEG, Alex Wayne Admin-at-Large, Luc Gabbard Tech at Large